

**BISHOPSTONE PARISH COUNCIL**  
**PARISH COUNCIL MEETING**  
**Thursday 8<sup>th</sup> January 2009 at 7.30 pm.**

**MINUTES**

1. **Present** : Parish Councillors : E R Draper (ERD),  
N T Barter (NTB),  
T W Long (TWL),  
J F Murray (JFM)  
County Councillor : Tony Deane  
Neighbourhood Police Team : PC Pete Jung

Two parishioners were present.

2. **Apologies for absence** : Apologies had been received from Councillors Mrs B Lampert and Major J H Thompson.
3. **Declaration of Interests** : There were no amendments or additions to those previously registered.
4. **Public Question Time** : The two parishioners from Manor Farm asked what action could be taken to introduce speed limits at Lower End on the C12 near Church Lane bus stops. The danger posed to pedestrians and especially to school children at the bus stops was becoming of great concern because of the reckless way in which some vehicles drove through the bends in this area of the C12. Councillor Deane explained that Wiltshire County Council was currently undertaking a review of speed limits and it would be necessary to wait for the report before knowing the likelihood of any action. Tisbury Community Area Partnership wanted to buy mobile speed indicator boards that could be moved from village to village as a means of providing temporary warnings that would educate drivers. This was thought to be a good idea as such signs could flash messages as well as speed figures. It was also thought that the refuge beside the bus stop on the northern side should be enlarged to allow a safer dismount from buses.  
After further discussion it was proposed that the residents of Manor Farm should individually write to County Hall to request speed limit action. The Parish Council would support such action and continue to raise the issue too. See Action Plan.
5. **Minutes of the last meeting** : JFM proposed approval, seconded by NTB. Minutes of the meeting held on 6<sup>th</sup> November 2008 were signed by the Chairman as a correct record.
6. **Community Area Boards** :  
Councillor Tony Deane gave a brief reminder and overview of the aim of area boards with a progress update on the pilot board running at Tisbury. He reported that the Tisbury pilot had envisaged covering the five unitary electoral divisions in this south west part of the county but that there was now a possibility that Wilton would join another area. Parish Councillors in turn posed their questions or stated their point of view. JFM expressed concern about the size of the proposed area board questioning what would happen if representatives from all 34 parishes turned up at a meeting. Tony Deane thought this virtually impossible since the apathy shown with previous community committees

had prevented such an occurrence. The feeling amongst Parish Councillors was objection to the size of the area since it spelt a reduction of democratic voice for the parish.

**7. Finance matters :**

7.1. Letters of thanks had been received from Chalke Valley Sports Centre (CVSC) for the £50 donation towards Christmas Raffle prizes and from the Bishopstone Parochial Church Council for the grant of £600.

7.2. It was proposed by NTB and seconded by ERD that the following cheques be approved and signed

- o A donation of £400.00 to CVSC
- o An expenses claim from TWL of £97.43
- o An invoice for £72.00 for hire of the Village Hall for meetings

7.3. A cheque for £600.00 payable to the Parochial Church Council had been issued within budget. TWL and ERD confirmed that action.

**8. Budget and 2009/2010 Parish Precept :**

The current financial position of the council finances was reviewed. It was again highlighted that although there had been a question about the amount held in the council's reserves this was solely because no clerk's salary had been paid nor any charge for cutting the Recreation Ground grass. TWL reported that the estimate of £1,500 per annum for a parish clerk's salary seemed to be badly underestimated from comparisons he had recently made. After reviewing the budget proposals that had been drawn up for the Parish Council Meeting on 6<sup>th</sup> November it was agreed that this should be approved subject to the addition of £500 for the removal of rubble and £500 for the repair of footpath surfaces. Total budgeted expenditure for the 2009/2010 year would therefore amount to £6,035. Several members also thought that in the present climate the precept should remain unchanged providing council finances were sustainable. NTB proposed and TWL seconded that the budget proposal be accepted and that a Parish Precept of £4,000 be submitted. Those members present agreed. See Action Plan.

**9. Policy R2 funds review :** JFM proposed that the remaining £404 that had been earmarked, with approval, for CVSC to pay for a machine store should instead now be used as a contribution to a storage cupboard at the Centre. All councillors were in agreement with this. Salisbury District Council had indicated their agreement in principle to the amendment. It was agreed that the outstanding balance on our R2 fund should be spent before Wiltshire Council took over.

TWL provided some estimates for the equipment needed to maintain the perimeter of the Recreation Ground and the area around the swings. It was agreed that TWL and JFM should visit potential suppliers to check the equipment available. See Action Plan.

**10. Recreation Ground :** JFM reported that the condition of the swings was still being regularly checked and that on the last occasion they were in good order.

**11. Planning Matters :**

Decisions given by Salisbury District Council since the last meeting :

Reference	Place	Development	Decision	Date of Decision
2008/1403	8 Whitlock Rise	Retaining garden wall, drop kerb & retrospective for fence & Boundary wall	Granted	07.11.08

2008/1593	Land adjacent Drove Cottage, The Drove, Crouchston	Demolition of existing storage building & erection of detached dwelling	Refused	19.11.08
2008/1673	2 Netton Farm, Broadchalke Road	Raise roof over garden room to provide enlarged first floor study/bedroom	Granted	12.11.08
2008/1779	Netton Old Farmhouse	Listed Building Works - works to blockwork wall, retrospective works to flint wall, replacing windows in house	Granted	25.11.08
2008/1812	Rose Cottage, Bridge Road	2 storey extension - see S/2008/940 & S/2003/394	Granted	16.12.08
2008/1896	Land adjacent 34 Flamstone Street	Erect one dwelling and associated works	Refused	31.12.08
2008/1923	4 Manor Farm Cottages	Detached two bay garage to front of cottage	Withdrawn	

There being no other business the meeting closed at 10.05 pm

DATE OF NEXT MEETING – Thursday 5<sup>th</sup> March 2009 at Bishopstone Village Hall immediately following the Annual Parish Meeting.

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Signed as an accurate record :

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CHAIRMAN

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DATE

## Attachment 1

**BISHOPSTONE PARISH COUNCIL****Cash Book****Income & expenditure from 1<sup>st</sup> April 2008 to 31<sup>st</sup> December 2008****Current Account**

<b>Date</b>	<b>Details</b>	<b>Grants/Donations</b>	<b>Payments</b>	<b>Receipts</b>	<b>Balance</b>
Opening balance					£397.83
23/05/2008	Dr I Smith re web site	£100.00			
	Bobby Van trust	£50.00			
	W A L C		£176.63		
	Community First (Insurance)		£471.31		
	WALC underpayment			£0.20	
28/05/2008	Transfer from deposit a/c			£800.00	
03/07/2008	Atkinsons re internal audit		£64.63		
28/07/2008	Barclays Asset Sales (swings)		£4,700.00		
28/07/2008	Transfer from deposit a/c			£4,700.00	£335.46
04/08/2008	Village hall		£500.00		
17/09/2008	Transfer from deposit a/c			£500.00	£335.46
06/11/08	Mazars		£141.00		
	RoSPA		£70.50		
	CVSC donation to raffle	£50.00			
15/12/2008	Transfer from deposit a/c			£800.00	
	Bishopstone PCC	£600.00			£273.96
	Totals	£800.00	£6,124.07	£6,800.20	



Attachment 3

**BISHOPSTONE PARISH COUNCIL**

**Bank reconciliation as at 31<sup>st</sup> December 2008**

**Bank account balances as per statements**

Current account as at 30/11/2008	£ 73.96
Business access account as at 31/12/2008	£ 7,009.83
Outstanding deposits	£ 800.00
Outstanding cheques	- £ 600.00
<b>Total</b>	<b><u>£ 7,283.79</u></b>

**Cash book balances**

Current account	£ 273.96
Business access account	£ 7,009.83
<b>Total</b>	<b><u>£ 7,283.79</u></b>

Yet to be accounted for £10.00 in the name of Sports Club

VAT : Amount due to be refunded to us £735.94

Unpresented cheque £600.00 ifo Bishopstone PCC

## Attachment 4

**BISHOPSTONE PARISH COUNCIL****Expenditure v Budget for the financial year 2008/2009  
As at 31<sup>st</sup> December 2008**

Details	Expenditure	Annual Budget	Variance to Budget	Est outcome for the year
Churchyard Cutting	£600.00	£600.00	£0.00	£600.00
Village Hall	£500.00	£500.00	£0.00	£500.00
Clerks Salary/Expense		£1,000.00	£1,000.00	£200.00
Hire of Village Hall		£60.00	£60.00	£60.00
WALC Subscription	£150.12	£150.00	-£0.12	£150.12
Chalke Valley Sports Club		£400.00	£400.00	£400.00
Insurance	£471.31	£640.00	£168.69	£471.31
Audit Commission	£120.00	£150.00	£30.00	£120.00
Recreation Ground	£60.00	£1,000.00	£940.00	£160.00
Internal Audit	£55.00	£55.00	£0.00	£55.00
Repairs & Maintenance		£1,000.00	£1,000.00	
Bus Shelter Cleaning		£105.00	£105.00	
Donations	£100.00	£200.00	£100.00	£200.00
Contingency	£100.00	£500.00	£400.00	£500.00
Local Elections			£0.00	
	<b>£2,156.43</b>	<b>£6,360.00</b>	<b>£4,203.57</b>	<b>£3,416.43</b>

Notes

Variance to budget : Numbers in black are positive : numbers in red are negative  
Expenditure is shown net of VAT which is refundable

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**ACTION PLAN**

WHAT ACTION	BY WHOM	COMPLETED ✓
Discover the cost of installing seats at the White Hart bus stop & Recreation Ground swings	JFM	
Monitor progress with introduction of garden waste wheelie bins	TWL	
Organise trimming the lower branches off the overhanging trees at the White Hart and Old School house bus stops	ERD	
Investigate feasibility of renovating the disused toilets on the Recreation Ground	TWL	
Survey the existing street signs and approach Salisbury District Council about updating them	TWL	
Obtain estimates for a mower and strimmer	TWL	
Investigate whether SWAG grant will pay for a mower and strimmer, otherwise request it from R2 funds	JFM	
Announce the Model Publication Scheme in STAB and upload it on the village website	TWL	
Seek a volunteer to become Tree Warden through STAB	TWL	
Keep the nettles on the Recreation Ground under control	TWL	
Search for a wire strainer so that JFM can organise erection of the chain link fence on the Recreation Ground	ERD	
Include a discussion on Parish Plans in the March agenda	TWL	
Write to Highways Department to follow up request for a speed limit review	TWL	✓
Write to Highways Department to ask for bus stop refuge on north side of Church Lane stop to be enlarged	TWL	✓
Ask for Parish Precept of £4,000 for 2009/2010	JFM	✓