

BISHOPSTONE PARISH COUNCIL

PARISH COUNCIL MEETING

Following the Annual Parish Meeting
Thursday 6th March 2008 at 9.45 pm.

MINUTES

1. **Present** : Parish Councillors : E R Draper (ERD),
N T Barter (NTB),
T W Long (TWL),
J F Murray (JFM)
County Councillor : Tony Deane
Neighbourhood Police Team : PC Peter Jung
2. **Apology for absence** : Apologies had been received from Councillor B C Draper (BCD).
3. **Declaration of Interests** : There were no amendments to those previously registered.
4. **Public Question Time** : There were no members of the public present.
5. **Minutes of the last meeting** : NTB proposed approval, seconded by JFM. Minutes of the meeting held on 3rd January 2008 were signed by the Chairman as a correct record.
6. **Agenda items** :
 - 6.1. **Clerk's Report** :
 - 6.1.1. NTB volunteered to be available when the compactor lorry comes to the Village Hall car park on March 15th
 - 6.1.2. TWL requested that a cheque for £100 be raised for the annual renewal fees for the village web site. It was agreed that a cheque would be raised for approval at the next council meeting. See Action Plan.
 - 6.1.3. Drainage in Netton Street had taken another big step. The pipe under the hedge at West End Cottage and Ebble Bank had been flushed, the interceptor outside Ebble Bank emptied and the ditches from there to the river dug out. The contractors had however commented that it would never be perfect because the fall and levels were not of the best.
 - 6.1.4. A major attack on lets, drains, gullies and potholes had been listed for Portfield Road.
 - 6.2. **Responsible Finance Officer's Report** :
 - 6.2.1. JFM reported that he had prepared a statement of expenditure up to today versus the 2007/2008 budget.
 - Councillors agreed that TWL should write a letter to Mr Moores ending the bus shelter cleaning programme. See Action Plan

6.2.2. Five cheques had been raised and ERD proposed from the chair that the payments be approved.

- £100.00 to Bishopstone Parochial Church Council in addition to the £500.00 grant already approved.
- £500.00 to Bishopstone Village Hall in the form of a grant.
- £298.80 to Wiltshire County Council to meet their invoice for supplying and installing a direction sign to the church.
- £70.50 to Filcris Ltd to meet their invoice for supplying two signs for the Recreation Ground to bar dogs, horses and motorbikes.
- £34.71 to T Long to meet Clerk's expenses.

6.3. Recreation Ground Management Report :

6.3.1. It was agreed that our R2 Policy Funds for children's leisure investments would be used to install two sets of swings. Quotations were being obtained by JFM and, if it should prove necessary, then Parish Council funds would have to be used to supplement the R2 amount. However JFM was in negotiation with Salisbury District Council over the precise financial detail. Decisions would have to be taken before April 1st because the R2 Funds would expire then. If required JFM would contact each councillor so that a decision could be taken. See Action Plan

6.3.2. It was agreed that because the new swings would require weekly safety inspections then to receive the report ought to be a routine item on the Agenda of Parish Council Meetings. See Action Plan

7. Planning Matters :

Decisions given by Salisbury District Council since the last meeting :

Reference	Place	Development	Decision	Date of Decision
2007/2472	Linden House, Netton Street	Various alterations & extensions	Granted	01.02.08
2007/2566	10 Manor Farm Cottages	Detached carport	Granted	20.02.08
2007/2577	Little Bridge House, Bridge Road	Create lobby & ground floor washroom in outbuilding	Granted	12.02.08

There being no other business the meeting closed at 10.15 pm

DATE OF NEXT MEETING – Thursday 8th May 2008 at Bishopstone Village Hall starting 7.30 pm.

Signed as an accurate record :

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CHAIRMAN

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DATE

Attachment 1

BISHOPSTONE PARISH COUNCIL**Expenditure v Budget for the financial year 2007/2008 as at 6th March 2008**

DETAILS	EXPENDITURE	ANNUAL BUDGET	VARIANCE TO BUDGET	ESTIMATED OUTCOME FOR THE YEAR
Churchyard Cutting	£600.00	£600.00	£0.00	£600.00
Village Hall Grant	£500.00	£500.00	£0.00	£500.00
Clerks Salary/Expenses	£96.71	£1,000.00	£903.29	£100.00
Hire of Village Hall	£60.00	£60.00	£0.00	£60.00
WALC subscription	£149.61	£175.00	£25.39	£149.61
Chalke Valley Sports Club	£400.00	£400.00	£0.00	£400.00
Insurance	£637.66	£650.00	£12.34	£637.36
Audit Commission	£50.00	£150.00	£100.00	£50.00
Internal Auditor	£52.50	£50.00	-£2.50	£52.50
Repairs & Maintenance	£100.00	£500.00	£400.00	£100.00
Bus Shelter Cleaning	£104.00	£104.00	£0.00	£104.00
Donations	£50.00	£200.00	£150.00	£50.00
Contingency	£458.80	£500.00	£41.20	£500.00
Local elections	£25.00	£1,000.00	£975.00	£25.00
Recreation Ground	£60.00		-£60.00	£60.00
	£3,344.28		£2,604.72	£3,388.47

Notes

Variance to budget : Numbers in black are positive : numbers in red are negative
Expenditure is shown net of VAT which is refundable

*Assumes no clerk will be hired this financial year

** Assumes we do not spend any money clearing debris from Recreation Ground.

** Assumes we spend £100 repairing the fence

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ACTION PLAN

WHAT ACTION	BY WHOM	COMPLETED ✓
Carry forward a review of the "dogs and Recreation Ground" issue to the May meeting of the Council	TWL	
Maintain contact with Councillor Tony Deane to track progress on repairs to C12 High Road	TWL	
Raise cheque for £100.00 to Mr Ian Smith for web site renewals	JFM	
Write a letter to Mr Moores ending the bus shelter cleaning.	TWL	
Continue follow up with Chalke Valley Football Club over their interest in using the Recreation Ground	JFM	
Present councillors with costings and funding sources for decision to be taken on installing swings on the Recreation Ground	JFM	
Enter regular Agenda item to report on Recreation Ground swings condition.	TWL	
Explore the possibility of organising a summer event on the Recreation Ground next year	TWL	