

BISHOPSTONE PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 4th September 2008 at 7.30 pm.

MINUTES

1. **Present** : Parish Councillors : E R Draper (ERD),
N T Barter (NTB),
B Lampert (BL)
T W Long (TWL),
J F Murray (JFM)
J H Thompson (JHT)

Neighbourhood Police Team : PCSO Sam Spacey

One parishioner was present.

2. **Apologies for absence** : Apologies had been received from County Councillor Tony Deane and PC Pete Jung.
3. **Declaration of Interests** : There were no amendments to those previously registered.
4. **Public Question Time** : There were no questions.
5. **Minutes of the last meeting** : NTB proposed approval, seconded by JFM. Minutes of the meeting held on 3rd July 2008 were signed by the Chairman as a correct record.
6. **Elect a Vice Chairman** : The Chairman (ERD) reminded members that Councillor Brian Draper had not been able to attend meetings since last November due to a spell of illness and it was not thought likely that he would want to now continue as a member. Everyone felt that the Chairman should speak to him to be certain of the situation. TWL proposed that Councillor Murray should be Vice Chairman and that the appointment be for one year after which time the position could be reviewed. NTB seconded this proposal. JFM agreed to be Vice Chairman and one year would be to his wishes too. All present agreed to the appointment. See Action Plan.
7. **Neighbourhood Police issues** :
- 7.1. PCSO Sam Spacey explained that he was concentrating his efforts on Bishopstone village at present and was keen to hear the priority issues and problems that councillors currently recognised.
- Crime and especially thefts in recent months and years. As far as we were aware nobody had been charged for any of these incidents. (ERD).
 - There was a need for everyone to be more vigilant and to listen to security advice. (BL).

- The fear of crime especially versus the standards that rural village residents expected. (TWL).
- Children being at risk from traffic whilst they played in front of Netton Close and Stanley Close. (NTB).
- It was suggested that some basic reminders about self-help with all aspects of security ought to be published in STAB because everyone needed reminding from time to time. See Action Plan.

7.2. PCSO Spacey reported that he was looking at the coverage of Neighbourhood Watch and would be coming forward with proposals for it to operate in up to five areas in the village.

7.3. Councillors felt that we should be pursuing the speed limit issue despite the reply from Wiltshire County Council that had told us that we could expect no action in the short term. JHT stressed that this road was the only road through the valley so should be considered like the B class roads passing through other villages. PCSO Spacey proposed that he would try to obtain the equipment to carry out some monitoring checks on the High Road. Members also wanted a letter written to obtain information about the number of prosecutions issued as a result of the actions of the Camera Partnership radar van. See Action Plan.

8. **Wheelie Bins** : Mrs Furmston reported that she had asked Salisbury District Council when the chargeable wheelie bins for garden waste were going to be delivered but had been told that they were not coming to this area because of lack of demand. ERD agreed to take up the issue and to take up the query from NTB as to whether the Village Hall and Church should have wheelie bins supplied to them. See Action Plan.
9. **Risk Assessment 2008** : The comments from Mr M Pratt had been eagerly anticipated as a step towards improving the effectiveness of the assessment but since he had been unable to attend the meeting then the item was carried forward to the November meeting. See Action Plan.
10. **Condition of the C12 Road Surface** : Despite the excellent initiative shown by the new Parish Steward in filling all the pot holes on the High Road it was generally agreed that the winter months would see the surface breaking up and more pot holes developing. Members considered that the complete failure of the Parish Council and the County Councillor to attract any movement towards action by the WCC managers meant that we should be constantly writing in order to keep our complaints at the front of the queue. See Action Plan.
11. **Core Strategy of The Local Development Framework** : It was agreed that members should comment as local residents and that no corporate view would be sent from the Council.
12. **Seats at the White Hart bus stop and Recreation Ground** : Specific requests had been received from residents and it was considered a good idea. The seat inside the White Hart bus shelter was not practical since the bus drove past the stop before passengers could get out of the seat. A seat for mums to use whilst their children used the swings was a definite benefit. See Action Plan.
13. **Finance Report** : The attached sheets showing the latest finance statements had been circulated prior to the meeting. The £500 grant to the Village Hall for the 2008/2009 year which had been approved at the last meeting was written as a cheque and signed.

14. Planning Matters :

Decisions given by Salisbury District Council since the last meeting :

Reference	Place	Development	Decision	Date of Decision
2008/0805	Throope Down Barn, Blandford Road	Extension & alterations to barn to form new dwelling (amendments to existing approval S/2004/2403).	Granted	07.08.08
2008/0919	Lichfield House, 26 The Croft	Increase width of dormer window to north elevation	Granted	14.07.08
2008/0940	Rose Cottage, Bridge Road	2 storey extension - see S/2003/394	Refused	15.07.08
2008/1014	Land adjacent Cheriton House Croucheston	Fell 6 ash trees & fell one sycamore	No response from Planning Authority within time permitted	
2008/1102	15 Pitts Lane	Temporary planning permission for mobile home	Granted	11.08.08
2008/1148	Waterfields, Netton Island	Placement of Spa Tub in rear garden	Granted	19.08.08
2008/1156	Netton Old Farmhouse	Convert garage into garden room/store. Erect 1.2m boundary wall & gate. Landscaping.	Granted	07.08.08

There being no other business the meeting closed at 9.35 pm

DATE OF NEXT MEETING – Thursday 6th November 2008 at Bishopstone Village Hall starting 7.30 pm.

Signed as an accurate record :

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CHAIRMAN

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DATE

Attachment 3

BISHOPSTONE PARISH COUNCIL

Bank reconciliation as at 31st July 2008

Bank account balances as per statements

Current account	£ 5,035.46
Business access account	£ 6,178.33
Outstanding deposits	£ 4,000.00
Outstanding transfers to current account	- £ 4,700.00
Outstanding cheques	- £ 4,700.00
Total	<u>£ 5,813.79</u>

Cash book balances

Current account	£ 335.46
Business access account	£ 5,478.33
Total	<u>£ 5,813.79</u>

Yet to be accounted for £10.00 in the name of Sports Club

VAT : Amount due to be refunded to us £735.94

Attachment 4

BISHOPSTONE PARISH COUNCIL**Expenditure v Budget for the financial year 2008/2009
As at 31st July 2008**

DETAILS	EXPENDITURE	ANNUAL BUDGET	VARIANCE TO BUDGET	ESTIMATED OUTCOME FOR YEAR
Churchyard Cutting		£600.00	£600.00	
Village Hall		£500.00	£500.00	
Clerks Salary/Expense		£1,000.00	£1,000.00	
Hire of Village Hall		£60.00	£60.00	
WALC Subscription	£150.32	£150.00	-£0.32	
Chalke Valley Sports Club		£400.00	£400.00	
Insurance	£471.31	£640.00	£168.69	
Audit Commission		£150.00	£150.00	
Recreation Ground		£1,000.00	£1,000.00	
Internal Audit	£64.63	£55.00	-£9.63	
Repairs & Maintenance		£1,000.00	£1,000.00	
Bus Shelter Cleaning		£105.00	£105.00	
Donations	£50.00	£200.00	£150.00	
Contingency	£100.00	£500.00	£400.00	
Local Elections			£0.00	
TOTALS	£836.26	£6,360.00	£5,523.74	£0.00

Notes

Variance to budget : Numbers in black are positive : numbers in red are negative
Expenditure is shown net of VAT which is refundable

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ACTION PLAN

WHAT ACTION	BY WHOM	COMPLETED ✓
Continue follow up with Chalke Valley Football Club over their interest in using the Recreation Ground	JFM	
Enter regular Agenda item to report on Recreation Ground swings condition.	TWL	
Explore the possibility of organising a summer event on the Recreation Ground next year	TWL	
Ask Brian Draper about his future as a Parish Councillor	ERD	
Follow up the restoration of the correct entrance to Footpath 19 with the Rights of Way Warden	TWL	
Consider if there are other ways of informing councillors about correspondence in and out other than the bi-monthly listing	All members	
Check the draft Risk Assessment Document to ensure that it only covers essential risks, that none are left off and that the assessments are correct	All members	
Carry forward Risk Assessment Document review to the November meeting	TWL	
Publish some basic reminders about self-help with all aspects of security in STAB.	Neighbourhood Police Team	
Carry out speed monitoring checks on C12 High Road	Neighbourhood Police Team	
Write to Safety Camera Partnership for data on C12 High Road speed checks	TWL	
Discover whether our village is to have the option of chargeable wheelie bins for garden refuse	ERD	
Discover whether the Church and Village Hall should now have wheelie bins provided.	ERD	
Write to WCC about C12 road condition so as to keep it as a priority on road improvement schedules	TWL	
Discover the cost of installing seats at the White Hart bus stop & Recreation Ground swings	JFM	