

BISHOPSTONE PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held in the Fishing Lodge, Bridge Road, Bishopstone
Thursday 3rd November 2011 at 7.30 pm.

MINUTES

Present : Parish Councillors : J H S Thompson (JHST), Chairman
N T Barter (NTB)
L Williams (LHW)
G Brutton (GRB)
A Thorne (AJT)

Parish Clerk: M R Ash (MRA)

Also present: (part of the meeting)
Cllr Mrs Jose Green
PC P Jung

1. Apologies for absence

Apologies for absence had been received from Councillor J Lovering.

2. Declarations of interest

There were no additional declarations of interest in items on the agenda.

3. Approve Minutes of the Meeting on 1st September 2011.

NTB proposed that the minutes of the meeting held on 1st September 2011 be approved. This was seconded by GRB. The minutes were agreed and signed by the Chairman.

4. Matters Arising from the Minutes, including Action Plan.

Completed Action Points are as noted in the list attached to these minutes. Other matters are on-going.

5. Public Question Time.

No members of the public were present.

6. Update from PC Pete Jung

PC Jung said that the monthly Neighbourhood Crime Bulletin had just been circulated. So far as Bishopstone was concerned this referred to some minor damage to a car but also the removal of lead to the value of £10,000 from the church roof. The new 101 telephone number for contacting the police in non-emergency situations was working well. The police, with support from local farmers, were now mounting ad-hoc patrols at night of local roads and drove roads.

7. Report from Cllr Williams on the operation of the Youth Leisure Credit Scheme in Bishopstone.

Cllr Williams reported that two days work had been carried out by the YLCS volunteers in Bishopstone. On the first day two footpaths were cleared. On the second the churchyard at Stratford Tony had been cleared. Whilst this was not, technically, within Bishopstone Parish it was agreed that it was a worthwhile task for the group to have undertaken. A successful meeting had been held on 18 October at which the aims and purpose of the scheme was explained to some parents and young people from Bishopstone. As a result four young people from Bishopstone had been involved on day 2. It was possible that another 1 or 2 days might be held in Bishopstone.

It was agreed that it was important not to remove the obligation of landowners to keep footpaths etc cleared. However, it was useful to undertake clearance as a one-off contribution with the request that future maintenance be undertaken by those responsible.

NTB proposed, and AJT seconded a motion that a donation of £100 be made towards the cost of running the YLCS. This was approved.

8. Councillor Mrs Jose Green

Cllr Mrs Green said that the Chief Executive of Wiltshire Council was leaving and not being replaced and the 4 corporate directors were being reduced to 3. The issue of car parking fees was still being considered by the Council. The next Area Board would be on 7 December when the new Area Manager, Steve Harris would be present. Cllr Green recommended that the Parish Council should now apply for an additional grit bag for the winter. Cllr Thorne said he would be prepared to store this. It might also be possible to obtain a snow plough blade to attach to a tractor. MRA said he would pursue.

9. Chairman's announcements

(a) JHST said that work on the road crossing near the White Hart was almost completed. All that remained was the provision of a short section of non-skid road surfacing. This would be provided by Wiltshire Council by the end of November. The re-shaping of the junction with Butts Lane had had the useful effect of slowing down cars entering the lane.

(b) JHST said that a young person in the village had approached him because he needed to complete 13 weeks community service as part of his Duke of Edinburgh's Award. It was agreed to offer litter clearance and any other tasks that might occur.

10. Parish Clerk's Report.

(i) MRA reported that the joint Village Hall/Parish Council stand at the Village Fete had been a success, with a number of people stopping to chat about village affairs. AJT said that there had been a number of problems on the day of the fete. One was that the Parish Steward had ordered the removal of the signs on the highway verge indicating the site of the fete. MRA said he would investigate.

(ii) The Village Survey forms had now largely been distributed and some had been

returned and the results recorded. MRA said the results would be available for consideration at the next meeting of the Council in January.

(iii) MRA reported that Wiltshire Council were conducting a consultation on the need for recreational expenditure in villages as a justification for financial contributions from developers. He would be submitting a return.

(iv) MRA updated the Council on the investigations being undertaken by Wiltshire Council into the causes of the flooding in Croucheston. Some preliminary drain clearance had been undertaken and a comprehensive survey had now been carried out using a TV camera. It was likely that a number of sections of the existing drain were too small and would need to be replaced. This would require the co-operation of the various landowners.

(v) An inspection of the children's play equipment in the Recreation Ground had been undertaken by Playsafe. No serious matters had been raised but some minor improvements/maintenance would be carried out.

(vi) MRA suggested that the next meeting of the Council might consider whether any action should be taken by the Council to mark the Queen's Jubilee.

(vii) A number of payments need to be made. These were:

Wiltshire Association of Local Councils (course attended by GRB) - £66.00
Orchard Street Furniture (recreation ground bench) - £597.04*
Playsafe (safety inspection) - £75.60
Bishopstone Village Hall (premises hire) - £108.00
Cllr Williams (reimbursement of expenses) - £12.00
Bishopstone Village Hall (50% share of printing survey form) - £35.00

*to be recouped from Wiltshire Council R2 fund.

AJT proposed that these payments be made, seconded by GRB. This was agreed.

11. Amendment to Standing Orders

MRA said that he was carrying out an exercise to update the Council's Standing Orders. As a first step he proposed that an amendment be made to deal with the situation where the PC was consulted by Wiltshire Council about a planning application and the consultation period did not coincide with a meeting of the Council. All decisions of the Council should be made at meetings unless formally delegated to the Clerk acting with the Chairman. It was proposed to adopt the arrangement that had been in place for some time and formally delegate the decision to the Clerk, taking account of the views of Councillors, all of whom would be consulted. The proposed amendment is set out in the attachment to these minutes. NTB proposed that the amendment be made. This was seconded by GRB. The motion was approved.

12. Donations to village organizations

MRA said that the budget agreed for 2011/12 made provision for the following donations to be made to village organizations:

Parochial Church Council	£600
Village Hall	£500
Chalke Valley Sports Centre	£500
STAB	£450

The main uses made of these donations are as follows:

- the donation to the PCC enables it to the maintain the churchyard in such a way as to allow parishioners (and others) to visit the graves and to keep the churchyard in good order.
- the donation to the Village Hall is to assist in the provision of a wide range of events and activities for the community. These will be further expanded following the current refurbishment programme.
- the Council contributed to the upkeep of the Sports Centre along with Broad Chalke, Bowerchalke and Ebbesbourne Wake PCs.
- the contribution to STAB was first made last year to enable it to be produced on a monthly basis as an important source of information to villagers.

The budget also include an unspecified provision of £50. In past years a donation of £50 has been made to the Bobby Van Trust.

GRB proposed that these donations now be made, including to the Bobby Van Trust. This motion was seconded by AJT and approved.

12. Planning Matters.

Consideration was given to a proposal to demolish an existing garage and erect a 2 bay garage and store with storage space above at Throopedown House, Blandford Road. It was agreed that no objection be entered in respect of this proposal, so long as a clear condition was attached to any permission that the building should not be used as a separate dwelling or as a holiday home.

14. Questions or statements from Councillors.

There were none.

15. Date, location and time of next meeting

There being no further business the meeting was closed at 10.00pm. The next meeting will be on Thursday 5th January 2012 at 7.30pm in the Village Hall.

Signed as an accurate record:

.....
Chairman

.....
Date

**BISHOPSTONE PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 3rd November 2011**

ACTION PLAN

WHAT ACTION	BY WHOM	COMPLETED ✓
Find replacement parts for post cappings on train in children's play area.	MRA/AJT	
Options for refurbishment of recreation ground toilet block to be identified for consideration.	AJT/GRB	
Insert notes in STAB and the village website about hedge cutting and dog mess.	MRA	✓
Chairman to write to Cllr Jose Green about the future of WilCap and expenditure on leaflets on waste collection	JHST	✓
Discuss with Highways Dept/Parish Steward re need for consultation on replacement street name boards and on maintenance of land in Mill Lane.	MRA	
Clerk to circulate paper on donations to village organizations for consideration at the meeting on 3 rd November,	MRA	✓
Discussion to take place on Play Area bench and recreation ground toilets.	AJT/MRA	✓
Response to be sent to Wiltshire Council on planning application S/2011/1188.	MRA	✓
A notice to be included on the village website and in October's STAB about visit by the Waste Compactor truck on 15 October.	MRA	✓
Investigate provision of additional grit bag and snow plough blade.	MRA	
Investigate reasons for removal of Village Fete road signs.	MRA	
Return to be submitted to consultation on R2 policy.	MRA	
Minor maintenance to children's play area as recommended by Playsafe.	AJT	

STANDING ORDERS OF BISHOPSTONE PARISH COUNCIL

Para 29 be amended as follows (new sections in blue):

PLANNING APPLICATIONS

- (a) The Parish Clerk shall record the details of all planning applications received for consultation – date, reference number, location, nature – and update that eventually with the decision and date.
- (b) A circulation sheet stating the deadline for return to the Clerk shall be attached to the planning application file before the file is circulated to all members for their written comments to be added. Any member wishing to make a personal comment directly to the planning authority shall state the fact on the sheet.
- (c) Where a meeting of the Council falls within the consultation period a decision as to the views of the Council will be reached at the meeting and subsequently communicated by the Parish Clerk to the Local Planning Authority.
- (d) Where the consultation period does not coincide with a meeting of the Council the decision as to the views of the Council shall be delegated to the Parish Clerk in consultation with the Chair. In reaching his decision the Clerk shall reflect the members' comments and shall e-mail the decision to the planning authority with a copy to members.
- (e) Any member disagreeing with the response shall consult the Chairman immediately so that urgent action may be decided.

Amendment dated: 3rd November 2011