

**BISHOPSTONE PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL  
Held in the Village Hall, Bishopstone  
Thursday 9th March 2017 at 8.00pm.**

**MINUTES**

**Present** : Parish Councillors : J Gibbon (JG) (Chairman)  
A Thorne (AJT)  
N Barter (NTB)  
G Brutton (GRB)  
Mrs A Smith (AS)  
Mrs M Foster (MF)

Parish Clerk: M R Ash (MRA)

**Also present:** Mrs J Goodfellow  
Mr R Goodfellow  
Mr C Goodfellow  
Mr M Bundy  
Mrs S Bundy  
Mr P Edwards  
Mrs C Ash  
Mrs J Green

**1. Apologies for Absence**

There were apologies from Cllr S Tatner.

**2. Declarations of interest**

There were none.

**3. Approval of Minutes of the meetings on 12<sup>th</sup> January 2017**

There were no corrections to the minutes of the meeting held on 12<sup>th</sup> January. MF proposed that the minutes be approved; this was seconded by AS and agreed.

**4. Matters Arising from the Minutes, including Action Plan.**

MRA said that all matters arising from the Minutes were covered by Agenda or Action Plan items. On the Action Plan he said that his intention was to order the new bench for installation in April. On broad band speeds in Whitlock Rise it was suggested that the residents might try alternative suppliers to BT to see what speeds they could offer. MRA reported it had proved difficult to organise a village wide litter pick as part of the Great British Spring Clean on 4<sup>th</sup> March. However, a number of the volunteers who participated in the Clean for the Queen last year did undertake some collections. The Chairman put on record his thanks to those who helped.

AJT said that he intended to take over the task of mowing the Recreation Field, but this would be subject to securing a gang mower adequate to the purpose. He would report further in due course.

GRB reported that he had been unsuccessful in securing any agreement that would have stopped cars being parked in Butt Lane, which restricted entry by school buses to the pub car park. MRA said that he had spoken to Wiltshire Council about the problem and they had indicated that if there was an obstruction the matter should be referred to the police. It was agreed to take the matter up with Wiltshire's housing managers.

#### **5. Public Question Time.**

No matters were raised.

#### **6. Cllr Jose Green**

Cllr Jose Green's report is included in the minutes of the Annual Parish Meeting.

#### **7. Chairman's Items**

There were none.

#### **8. Public Access Defibrillators**

MRA said that, following the discussion at the last meeting, he had circulated a note (attached to these minutes) to Councillors on the various ways in which a PAD could be provided in the village. He briefly ran through the four main options. He also explained that, as there was no specific power for parish council's to spend money on the provision of this equipment any spending would need to fall under Section 137 of the Local Government Act 1972 as of benefit to the community.

Following a short discussion it was agreed to provide a PAD under the Community Heartbeat Trust's Managed Solution Scheme. MF proposed the following resolution:

"That the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with expenditure:

£1600 (approx.) for the provision of a Public Access Defibrillator and £168 for installation costs."

The resolution was seconded by AS and unanimously agreed.

#### **9. High Road Footpath**

MRA said that he had circulated a note to Councillors on this project to provide a footpath along the south side of the High Road between Meadow View and Whitlock Rise. (attached to these minutes). This set out an estimate he had received of the cost of digging out a path,

laying stone and compacting to form the path. This estimate could only be regarded as indicative of the likely cost at this stage as it would be necessary to obtain two more quotations to satisfy the Council's Financial Regulations. MRA also reported that the verge area where the path would be located appeared to be the property of the Highway Authority and as the scheme had been recommended by the Community Area Transport Group he did not intend to seek further clearance.

GB proposed that this project be approved at a cost no greater than the estimate already received, but that a final decision as to contractor be delegated to the Chairman to decide once the additional estimates had been received. This proposal was seconded by AJT and agreed.

#### **10. Budget for 2017/18**

MRA said that the budget for 2017/18 had been discussed at the meeting in November 2016 when decisions were taken on the Precept for 2017/18. However, no formal resolution had been passed to adopt the budget (copy attached to these minutes). NTB proposed that the budget be adopted. This was seconded by MF and agreed.

#### **11. Data Protection Policy**

MRA explained that as the Council holds personal information about individuals it is subject to the Data Protection Act 1998. The Act requires that the Council has a policy and that we register the fact that we hold information with the Information Commissioner (at a cost of £35 per annum). He had circulated a note to Councillors, together with a draft Data Protection Policy (copies attached to these minutes). Key points included that there is a need for consent from the person concerned for the Council to hold their data, it should be the minimum required to serve the purpose and should be stored securely and not passed to others.

Following a short discussion, AJT proposed that the policy be adopted as set out in the draft paper and that the Council should register with the Information Commissioner. This resolution was seconded by NTB and unanimously agreed.

#### **12. Parish Clerk's Report**

MRA said that, following the report by Mr Reg Barratt at the Annual Parish Meeting, it was necessary for the Council to re-appoint him as a Trustee to the Rev Augustus Montgomery Coal Charity. This was proposed by AJT, seconded by MF and agreed.

MRA said that the Community Area Transport Group had set aside money to pay for the re-painting of highway white lines in the area. He had submitted proposals for Bishopstone covering certain road junctions, Crouchston Drove and the centre line on the C12 where it was missing. CATG had said that the cost would be £1090 of which they were prepared to pay £500. He also reported that the C12 had been identified as a priority for surface works in Wiltshire Council's programme for 2017/18. He had made the point in discussion at CATG that any white line re-painting should only go ahead after the surface works are completed. MF proposed that expenditure of £590 be incurred so that this work could go ahead. This

was seconded by GRB and agreed unanimously.

MRA reported that Wiltshire Council had cleared the pipe that drains road surface water down Pitts Lane. However, it was suggested that the pipe is actually broken and Wiltshire should be asked to make repairs. MRA said he would write to them about this. MRA also reported that he had written to the landowners about the state of the footpath beside Raglands. They had agreed to clear fallen branches and to cut back overhanging ones.

MRA reminded Councillors that elections for the Parish Council will take place in May 2017. He had posted information about this in STaB, inviting nominations. He asked existing Councillors to let him know if they intended to stand again and undertook to circulate nomination papers as soon as these were available.

### **13. Planning Matters**

MRA said that the permission given to the erection of the mobile phone mast on Netton Farm was subject to an archeological survey being undertaken. This would delay matters but he hoped that the mast would be in place by the end of the year.

Two planning applications were discussed:

(i) 17/00986 Erection of a garage and bike store at Orchard House

Concern was expressed about the proliferation of buildings on this site (the garden of Orchard House and the adjoining paddock in the same ownership). It was also felt difficult to form a final view on this matter due to the inaccuracy of the plans presented in the application. These show buildings that appear to no longer exist and only generalised locations of the new buildings proposed. It was decided to request that the applicants be invited to submit fresh plans showing the precise locations of both existing and proposed buildings.

(ii) 17/01727 Tennis court at Faulston Barns

Concern was expressed about the location of the proposed development on the grounds of potential disturbance to the adjoining West Faulston Cottages. It was considered that the applicants should be invited to put forward alternative proposals to move the proposed court as far away from the boundary as possible, with the provision of planting to screen it from the adjoining houses. Any eventual approval should be subject to a condition preventing the provision of floodlighting.

### **12. Questions or statements from Councillors and any further questions from members of the public.**

In the open forum discussion at the earlier Annual Parish Meeting concerns were raised about the operation of the bus service in the village. This matter was further discussed at this meeting. The issues included alleged careless driving and overcrowding at certain times. Drivers were reported to have been seen eating at the wheel and otherwise not paying attention, which had resulted in near misses with other vehicles. The early morning

eastbound service was frequently overcrowded by the time it gets to Bishopstone, meaning that standing passengers, including school children, were packed in very tightly. A more frequent service was required at this time of day. It was agreed to write to the bus company expressing concern on these matters.

Mr Bundy raised the problem of a vehicle that had been left parked, half on the pavement, in Whitlock Rise for some eight weeks. He had raised the matter with Wiltshire Council Housing Officers at the Liaison Meeting and they had undertaken to deal with the matter. However, nothing had happened. It was agreed to take the matter up once again with Wiltshire Council.

**13. Date, location and time of next meeting.**

The next meeting of Bishopstone Parish Council will be in the Village Hall on Thursday 11<sup>th</sup> May 2017 at 7.30pm.

The meeting closed at 9.30pm.

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Signed as an accurate record:

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Chairman

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Date

**BISHOPSTONE PARISH COUNCIL  
PARISH COUNCIL MEETING  
Thursday 9<sup>th</sup> March 2017  
ACTION PLAN**

WHAT ACTION	BY WHOM	COMPLETED ✓
Catch fence to be erected behind the new basketball court.	AJT	
Contractor who provided the basketball surface to be pressed to complete repairs.	MRA	
Provision of footpath beside the High Road between Meadow View and Whitlock Rise to be investigated.	MRA	✓
Bench to be purchased and installed.	MRA	
Cost of engraving of security marks on the emergency equipment to be investigated.	MRA	
Consideration to be given to the Council's responsibilities under the Data Protection Act.	MRA	✓
BT Openreach to be contacted again re Whitlock Rise broadband speeds.	MRA	
Spring Clean Litter Pick to be organized.	MRA	✓
Revised arrangements for mowing the Recreation Field to be investigated.	AJT	
Need for cars not to be parked in Butt Lane to be taken up with residents.	GRB	✓
Detailed quotations obtained to enable a final choice of option for provision of defibrillator at the meeting of the Council in March.	MRA	✓
Take up with Wiltshire Housing Managers the problem of car parking in Butt Lane.	MRA	
Register with Information Commissioner.	MRA	
Write to bus company on matters recorded in minutes.	MRA	
Remind Wiltshire Housing Managers about need for action re car parked in Whitlock Rise.	MRA	

