

**BISHOPSTONE PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL
Held in the Village Hall, Bishopstone
Thursday 13th July 2017 at 7.30pm.**

MINUTES

Present : Parish Councillors : A Thorne (AJT) (Vice Chairman)
Mrs A Smith (AS)
Mr G Brutton (GRB)

Parish Clerk: M R Ash (MRA)

Also present: Mr C Goodfellow
Mrs M Gulliver
Mr J Gulliver
Mr M Bundy
Mr N Mead
Mrs P Carnall
Mrs C Ash

1. Apologies for Absence

There were apologies for absence from Cllrs Gibbon, Barter, Foster and Edwards and from Unitary Councillor Jose Green.

2. Declarations of interest

There were none.

3. Approval of Minutes of the meeting on 11th May 2017

There were no corrections to the minutes of the meeting held on 11th May 2017. AS proposed that the minutes be approved; this was seconded by AJT and agreed.

4. Matters Arising from the Minutes, including Action Plan.

MRA said that following the discussion at the last meeting the Annual Report and Accounts had been submitted to the external auditors. He had not yet received any response.

MRA reported that the repairs had been completed to the Play Train. These had been undertaken by Outdoor Play South West at no charge. GRB said that as it would appear that the weed killing on the basketball court had been successful, the contractor should be asked to finish off the task of making good the surface. It should be made clear that he would remain liable for any recurrence of the problem, including rebuilding if it transpires that the contractor's design was flawed.

With regard to the proposed footpath along the High Road at Meadow View, MRA reported that he had discussed the matter with Wiltshire Highway Engineers. They were prepared to approve the project, so long as it was undertaken by contractors approved by them. MRA said he had now received advice as to who were approved contractors and would seek quotes for the job.

The Commemorative Bench had been installed, with thanks to Cllr Brutton and Peter Soket for their assistance.

The defibrillator was now installed on the west wall of the Village Hall. A familiarization seminar had been held with an instructor from the Community Heartbeat Trust. Twenty four people from the village had attended. MRA said that he had indicated in STaB that an additional seminar would be held if there was sufficient demand. This would cost £175.

5. Public Question Time.

Mr Bundy said that he was concerned about the operation of the Parish Steward scheme. He frequently saw stewards parked up, not doing a lot. MRA said that this was a matter for Wiltshire Council. As far as Bishopstone was concerned we had the Parish Steward for one day a month. MRA said that he submitted a list of tasks to be completed. If these were completed the Steward could move on to other parishes. The stewards used an ipad based reporting system, and when they were seen in their cabs they were often using that system. He had established a good working relationship with the steward for Bishopstone and had no complaints.

The issue was raised of basketballs and footballs from the Recreation Field landing in the adjoining farmer's field. AJT said that the problem was that, because of the position of the court and the pitch, any "catch fence" would have to be very high to be effective. He said that he did not believe the farmer concerned had any problem with balls being retrieved from the field. It was pointed out that the barbed wire fence is very broken down and was a hazard. MRA agreed to look into the costs of installing a new fence to the field, with a gap to allow balls to be retrieved.

Mrs Carnall expressed her continuing concern about the speed of traffic along the High Road past her house and asked what more could be done in addition to the Community Speed Watch. AJT referred her to Item 7 on the Agenda. She also said that many of the drivers were driving whilst using their mobile phones. AJT said he would have a word with PCSO Clark about this.

6. Chairman's Items

There were none.

7. Speed Indicator Device

MRA said he had circulated a paper to Councillors on this item (copy attached to these minutes). The CSW team had asked that consideration be given to the re-establishment of a SID in the village as back up to their efforts. At the same time the SW Area Board of Wiltshire Council had launched a grant programme to enable parishes, or groups of parishes, to purchase and run their own SID.

MRA reported that discussions had been held with Broad Chalke and Bowerchalke Parish Councils about making a bid for funding. Funding was limited to 50% of the cost or £1500. The

paper set out options for the types of SID and for costs.

Following discussion it was proposed to:

- (i) formally confirm to SWWAB involvement in the consortium with Broad Chalke and Bowerchalke and to submit a bid for funding for a SID.
- (ii) to opt for a solar/battery powered “your speed” SID without pictogram “faces” (it was felt that the faces potentially trivialised what is a serious matter and could provide perverse incentives to break the limit).
- (iii) to select the SID produced by Pandora Technologies and to approve, in principle, a contribution of up to £700 from Bishopstone Parish Council towards the cost.

These proposals were put forward by AJT, seconded by GRB and approved. MRA said that the next step would be to see what the other two councils in the consortium decided. If they reached a different view as to what was needed further consideration might need to take place. He said that he did not think that “going it alone” was an option at this stage, as SWWAB would want to maximize the impact of their grants.

8. Parish Council Grants

MRA introduced the paper he had circulated to Councillors (copy attached to these minutes). He said that the budget for 2017/18, previously approved by the council, included provision for grants to the PCC (for churchyard maintenance), the Village Hall, STaB and the Chalke Valley Sports Centre. A letter had been received from the village Mothers and Toddlers Group seeking support. Despite fund raising events, they were finding it difficult to meet their costs, mainly Village Hall rent, from their subscription income. MRA said that whilst it would be possible to press the Village Hall Management Committee to reduce their rates for organisations such as the Mothers and Toddlers Group, this would not achieve much if it led to a deficit in Village Hall funding.

Following discussion AS proposed (a) that the grants proposed in the budget for 2017/18 be approved and (b) that a grant of £200 be made to the Mothers and Toddlers Group, this was seconded by AJT and agreed. As the M&T Group has no formal accounts it was agreed to request that they maintain a simple income and expenditure record for the year to show how the grant was used and to form a basis for decisions on any further application for a grant in future.

9. Parish Clerk’s Report

MRA said that most of the issues he had proposed to raise had already been dealt with. An invoice for £800 had been received for the new gang mower. GRB proposed that this expenditure be approved, this was seconded by AS and agreed.

10. Planning Matters

MRA reported that the developers of Faulston Barns intended to hold an “open day” for the village to thank villagers for their forbearance during the construction period. A date had not yet been set [*post meeting note – now fixed for 19th August*].

MRA said that he had been contacted by Mole Valley Farmers to discuss the re-development of Crouchston Mill. This site had been identified in the Bishopstone Plan as one where housing development could take place. Previous proposals for the site had not been supported in the village but MVF were now keen to find a solution that would be accepted. They had therefore requested an opportunity to attend a Parish Council meeting to discuss what might be done. It was agreed that this should be put on the agenda for the meeting in September.

GRB raised the issue of householders in the village extending domestic gardens into adjoining agricultural land. He requested that an item be included in a future edition of STaB with a reminder that this required planning permission. This was agreed.

11. Questions or statements from Councillors and any further questions from members of the public.

Further to the decisions on grants (see above) it was suggested that a reminder should be included in STaB concerning the contribution the village makes to the Chalke Valley Sports Centre and urging villagers to make use of this facility, with a summary of the facilities available.

12. Date, location and time of next meeting.

The next meeting of Bishopstone Parish Council will be in the Village Hall on Thursday 14th September 2017 at 7.30pm.

The meeting closed at 8.35pm.

Signed as an accurate record:

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Chairman

Date

**BISHOPSTONE PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 11th May 2017
ACTION PLAN**

| WHAT ACTION | BY WHOM | COMPLETED ✓ |
|---|----------------|-----------------------|
| Contractor who provided the basketball surface to be pressed to complete repairs. | MRA | |
| Provision of footpath beside the High Road between Meadow View and Whitlock Rise to be investigated. | MRA | |
| Representations re speeding on A354 to be taken up with Wiltshire Council if other parishes support. | MRA | |
| Cost of new fence on west side of Recreation Field to be investigated. | MRA | |
| Items to be included in September's STaB on planning permission for garden extensions and on the need to make use of the Chalke Valley Sports Centre. | MRA | |