

BISHOPSTONE PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held in the Village Hall, Bishopstone
Thursday 13th March 2014 at 8.15 pm.

MINUTES

Present : Parish Councillors : Major JHS Thompson (JHST) Chairman
 N Barter (NTB)
 A Thorne (AJT)
 J Gibbon (JG)
 G Brutton (GRB)
 Mrs A Smith (AS)

Parish Clerk: M R Ash (MRA)

Also present: Cllr Jose Green (Wiltshire Council)
 PCSO J Moss

R Stockton
 T Long
 C Goodfellow
 Mrs C Ash

1. Apologies for absence

Apologies for absence had been received from Cllr Tatner.

2. Declarations of interest

There were none.

3. Approval of Minutes of the Meeting on 9th January 2014.

No matters of accuracy were raised in relation to the minutes of the meeting on 9th January 2014. AJT proposed that they be approved, this was seconded by JG and agreed.

4. Matters Arising from the Minutes, including Action Plan.

All matters arising from the minutes were contained in the Action Plan. Whilst some items on the Action Plan list remained to be progressed, good progress had been made with others. Actions completed are indicated in the list attached to these minutes. It was agreed to drop the action point relating to discovery of the ownership of the amenity land in Faulston Lane.

5. Public Question Time.

No points were raised.

6. Chairman's Items

JHST asked for views on whether the village should arrange any local commemoration of WW1. One idea was to mount a display in the village hall about relations of current village residents who had served in that war. Another was to invite young people in the village to undertake research, and present material on, the people from the village who served and who are commemorated in the plaque in the church. There was a short discussion as to timing. The anniversary of the Battle of the Somme was suggested. Alternatively something could be done on the anniversary of the armistice, though that meant leaving things until 2018. It was agreed that there was plenty of time to discuss what might be appropriate and to seek views more widely through an article in a future STaB.

There was a continuing problem of littering and dog fouling. A further request for this to stop should be included in STaB. Part of the problem was careless collection of bins by Wiltshire Council, which left paper, plastic and glass lying about. A letter should be sent to Wiltshire Council asking for more care to be taken.

7. Parish Clerk's Report

MRA said that the draft Emergency Plan indicated that new salt/grit bins should be purchased and located at each of the side road junctions with the C12. However, this raised difficult issues as to location. Each one would need to be negotiated with relevant landowners. Where the road verge was involved this would be Wiltshire Council. There was also a concern about the proliferation of brightly coloured bins in the village. It was agreed that no decision would be taken on whether to purchase additional salt/grit bins until it is known whether the parish will have to use of a "spinner" to attach to a 4x4 for local gritting work.

Work was continuing on the provision of a basketball practice court and more equipment for toddlers on the recreation field and on securing a lease of land in The Styles for allotments.

MRA said that he was grateful to Sue Dunwell for co-ordinating the return to the SWWAB of the audit that had been carried out of all the footpaths in the parish. He was also very grateful to the team of volunteers who had walked the footpaths and recorded all the missing signs, broken stiles, blockages etc. It remained to be seen whether the SWWAB would allocate funds to make improvements.

MRA said that, following the Parish Meeting, it was necessary to appoint a Parish Council's representative to the Board of Trustees of the Montgomery Coal Charity. MRA confirmed that Mr Barrett was willing to continue in that role. NTB proposed that Mr R Barrett be re-appointed. This was seconded by JG and agreed.

MRA presented two cheques for signature: a payment of £116 to Mr G Bonner for Saturday Soccer Training and one for £291.04 payable to himself for Clerk's expenses, these related to the purchase of sandbags and sand for flood protection and payment of the annual subscription for the village website. NTB proposed that these payments be made. This was seconded by GRB and agreed.

8. Emergency Plan Adoption and Appointment of Emergency Planning Co-ordinator, Flood Warden and Community Response Group.

MRA said that the Emergency Plan for the village was now in place (see minutes of earlier Annual Parish Meeting). However, the plan was “owned” by the Parish Council and therefore needed to be formally adopted. The plan was a “live” document and would be updated, expanded and improved as needed. A central provision of the plan was the creation of a Community Response Group made up of the Emergency Planning Co-ordinator, Flood Wardens, Area Representatives and the Chair and Clerk of PC. It was desirable to validate the operation of the Community Response Group by making it a sub-committee of the Parish Council. He recommended that the CRG be made formally responsible for the Emergency Plan responsible for production, maintenance and implementation.

He suggested that:

- the CRG be constituted as a sub-committee of the PC with delegated powers to produce and revise the Emergency Plan as required. The Vice Chair of the PC would need to be added to the membership in order to comply with Standing Orders;
- Roger Stockton be appointed as EP Co-ordinator and chair of the ERG, and Chris Sexton and Richard Tory be appointed as Flood Wardens.

These arrangements were proposed to be adopted by JHST, seconded by NTB and agreed.

9. Planning Matters

MRA said that comments needed to be submitted on the proposals for the extension of Bramley Cottage that had been circulated. Whilst he had received views from some Councillors he had not heard from others. JG said that he needed more time to consider and would respond by Monday 17th March. *[Post meeting note: in accordance with the majority view no objection was made to these proposals.]*

10. Questions or statements from Councillors and any further questions from members of the public.

NTB said that a letter needed to be submitted to the Community Area Transport Group about the need to put some sort of surfacing on the strip of land in front of the church where cars serving the church were parked. This area became a mud patch during wet weather. MRA agreed to draft a suitable letter and to clear that with NTB.

AS raised the issue of bonfires that were lit on sunny afternoons without concern for the possible effects of smoke on the amenity of other residents. She asked whether there were any bylaws on this. MRA said that there were no bylaws but it was agreed that an appeal should be included in STaB to those lighting bonfires to show some consideration to others, only light fires when the wind was in an appropriate direction etc.

11. Date, location and time of next meeting.

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The next meeting of Bishopstone Parish Council will be in the Village Hall on Thursday 8th May 2014 at 8.00pm. It was agreed to invite an officer from Wiltshire Council's Housing Department to this meeting to discuss next steps with the Housing Needs Survey.

The meeting closed at 9.20pm.

Signed as an accurate record:

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Chairman

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Date

**BISHOPSTONE PARISH COUNCIL
PARISH COUNCIL MEETING
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ACTION PLAN

WHAT ACTION	BY WHOM	COMPLETED ✓
Possible data protection issue to be considered before an "e-mail alert system" is proposed in STaB.	MRA	
Letter to be written to residents of Whitlock Rise about not parking in the turn round.	JHST	✓
Survey of toilets to be undertaken and estimate of likely costs to be obtained.	MRA	
Draft Emergency Plan to be produced for agreement at a meeting convened for the purpose.	MRA	✓
Bus timetable and erratic running to be raised with Bus Company.	MRA	
Road salt spreading equipment to be investigated.	AJT	
Basketball project to be taken forward.	MRA	✓
New guidelines for Mac's Meadow to be posted on the village website.	MRA	✓
Comments on proposed Styles lease to be discussed with Wiltshire Council.	MRA	✓
Repairs to 5 The Styles to be taken up with Wiltshire Council.	MRA	✓
Seek views on whether and how to commemorate WW! Locally through an article in a future STaB.	MRA	
A letter to be sent to Wiltshire Council asking for more care to be taken with rubbish collection in the village.	MRA	
Letter to be submitted to the Community Area Transport Group about the need to put some sort of surfacing on the strip of land in front of the church	MRA	
Appeal should be included in STaB to those lighting bonfires to show some consideration to others	MRA	