

**BISHOPSTONE PARISH COUNCIL  
ANNUAL MEETING OF THE PARISH COUNCIL  
Held in the Village Hall, Bishopstone  
Thursday 12th July 2018 at 7.30pm.**

**MINUTES**

**Present** : Parish Councillors : A Thorne (AJT) (Vice Chair)  
N Barter (NTB)  
Mrs A Smith (AS)  
P Edwards (PE)

Parish Clerk: M R Ash (MRA)

**Also present:** Mr R Goodfellow  
Mrs J Goodfellow  
Mr C Goodfellow  
Mrs M Gulliver  
Mr J Gulliver  
Mr N Mead  
Mr T Long  
Mrs M Barter  
Mrs C Ash

**1. Apologies for Absence**

There were apologies for absence from Councillors Gibbon, Foster and Brutton.

**2. Declarations of interest**

There were none.

**3. Proposed use of the Recreation Field by Salisbury Ladies FC.**

Neil Underwood, the Manager of SLFC, made a short presentation of their proposals. SLFC is affiliated to Salisbury FC and competes in the Wiltshire County Womens and Girls League Division One. They play up to 12 League and Cup home games per season, at fortnightly intervals, plus pre-season friendlies. They train one evening per week on a Tuesday and play matches on Sunday afternoons. The club would like to make Bishopstone their "home" location. They propose, subject to planning permission, to erect changing facilities on the site of the old pavilion. SLFC are keen to use the White Hart on both training evenings and match days. The club wished to ensure there are benefits to the village from their proposals. These might include the provision of training sessions for local children and shared use of the changing facilities as well as support for the pub. MRA said that a water supply for the changing rooms was available, and the existing septic tank was useable, but the remains of the old toilet block would need to be demolished and a connection installed. Quotations for that work and for establishing an electricity supply were being sought.

In discussion it was pointed out that the Recreation Field had been underused for years and it would be good for the village to have the pitch properly used. Increased business for the pub would also be welcome. Mr Mead said that the pub landlords were unable to attend the meeting but said that they strongly supported the proposals. As regards car parking, the number of cars was unlikely to be high, and parking would be either on the field or at the pub. The match pitch would be in the current location, with training activities limited to areas outside the cricket square. During winter months training takes place indoors, in other locations, though consideration could be given to hire of Bishopstone village hall. The only training which needed to take place on the pitch in the winter was for goal keepers and that would be in a very limited area. Some form of temporary lighting for that might be required, but that was for discussion. The club accepted that they would need to ensure that the use of the field by villagers was not interrupted by the club's activities. It was acknowledged that there were a large number of detailed matters to be agreed and that these would need to be covered in a management agreement for the use of the site.

The Council agreed to support the project in principle, subject to the satisfactory resolution of detailed matters. In the meantime the Council are content that the field can be used for training on an informal basis.

#### **4. Approval of Minutes of the meetings on 10<sup>th</sup> May 2018.**

NTB proposed that the minutes of the meeting on 10<sup>th</sup> May 2018 be approved, this was seconded by AS and agreed.

#### **5. Matters Arising from the Minutes, including Action Plan.**

MRA said that most matters arising from the Minutes were covered by items on the Agenda. The Annual Governance and Accountability Return had been submitted well before the deadline and the statutory notices were now displayed on the Notice Board and on the village website. As regards Action Plan items, PE said he was still considering the issue of possible metro counts on the village back lanes and MRA said he was considering the responses to his request for assistance in drawing up the programme for the Parish Steward.

#### **6. Public Question Time.**

Mr Long asked whether the Council felt that adequate consultation with the village had been carried out in relation to the Recreation Field proposals. It was pointed out that notice of the intention to discuss that matter at this meeting had been included in STaB and on the village website. As always, it had been made clear that everyone was invited to attend. PE said that he had spoken to a number of villagers most likely to be effected by the proposals, so that they were aware. Mr Mead said that the issue had been widely discussed in the pub. It was considered that there was a good awareness in the village of the proposals, with the opportunity to raise concerns at this meeting. MRA said that there would be further consultations in due course, eg as regards any application for planning permission for the changing facilities.

Mr Mead raised the issue of the lack of activities in the village for children and teenagers. This had been raised before, eg in the Village Plan. The problem was the lack of adult volunteers, with the right qualifications, prepared to run activities. It was pointed out that SLFC's proposals included the encouragement of young people in the village to join them for training etc.

## **7. Chairman's Items**

AJT said he had no matters to raise under this item.

## **8. Amendment to Standing Orders (Public Participation in Meetings).**

MRA said that following incidents at recent meetings, Councillors had asked that amendments be made to the Council's Standing Orders to better regulate public participation in meetings and to deal with unacceptable behaviour. Proposals for amendments had been circulated by the Clerk (attached at Annex A). It was not proposed to restrict the right of members of the public to attend meetings, or their right to raise issues of importance in the village. However, only issues related to items on the agenda could be discussed at any particular meeting. If the matter was a new issue it should be deferred for consideration at a future meeting, though the Chairman would have discretion to allow discussion if the matter was urgent. The amendments also set out a set of rules for the orderly conduct of business based on good practice in other councils.

The proposed changes were proposed by AS and seconded by NTB and will stand to be confirmed at the meeting in September.

## **9. Approval of GDPR Privacy Notices**

MRA referred to the paper considered at the meeting on 10<sup>th</sup> May regarding implementation of the General Data Protection Regulations, which came into force on 25<sup>th</sup> May 2018. That paper had identified as an action point the publication of a Privacy Notice setting out the personal information which the Council holds and uses relating to living individuals. A draft General Privacy Notice had been circulated to Councillors (attached at Annex B). There was also a shorter privacy notice which related to the village website (Annex C). MRA said that both privacy notices would be made available on the website and a short article, drawing attention to the notices, would be included in STaB. Following a short discussion PE proposed that the new privacy notices be adopted, this was seconded by NTB and agreed.

## **10. Parish Clerk's Report**

MRA reported that the Chairman had written to the management of Gurston Hill Speed Hillclimb to point out that there was a significant increase in the number of vehicles breaking the speed limit along the High Road through Bishopstone on days when events were held at Gurston. An exercise had been carried out using the Speed Indicator Device on one Sunday in June and, out of a total of 308 vehicles travelling east between 16.30 and 18.30 hours, 80 were travelling at more than 35mph in the 30mph zone, with all of the vehicles travelling at over 40mph towing trailers. Gurston Hill had been asked to take steps to encourage those attending events to observe the local speed limits. The letter had also been copied to the Police with the request for enforcement on future occasions. A response from Gurston Down is yet to be received and will be reported to a future meeting.

MRA sought approval to the expenditure of £164 to meet the cost of hire or a rubbish disposal skip for BishBash, which had been previously agreed, and of £25.80 to meet the cost of a "rain blinker" for the SID. Both items of expenditure were proposed by PE, seconded by NTB and

approved.

MRA put forward a proposal that those in the village who undertook work to keep public areas tidy, such as by mowing grass, might be reimbursed the cost of petrol used. He was prepared to pay claims reasonably made and seek reimbursement as part of Clerk’s expenses. However, after a short discussion it was decided that, so long as all areas needing work were included in the programme for the Parish Steward, such a scheme was not necessary.

MRA said that there had been a good response to the request in STaB to inform him of any incidence of vandalism, or other anti-social behaviour, in the village. A report was being compiled that would be sent to the Community Policing Team. Attention was drawn to the activities of a motorcyclist who drives very erratically through the village.

**11. Planning Matters**

MRA said that the Council had been consulted by Wiltshire Council on proposals to demolish an existing conservatory and erect an orangery at 6 The Croft. It was agreed to raise no objection.

**12. Questions or statements from Councillors and any further questions from members of the public.**

AS said that Wheelers had lost the contract for the No 29 bus service and this was being taken over by Salisbury Red. It would be important to monitor any proposed changes to the service.

**13. Date, location and time of next meeting.**

The next scheduled meeting of Bishopstone Parish Council will be in the Village Hall on Thursday 13<sup>th</sup> September 2018 at 7.30pm. MRA said that it was possible that a number of matters related to the Recreation Field Project would need to be resolved before the next scheduled meeting and this might require the calling of an Extraordinary Meeting of the Council. It would not be possible to announce this in STaB, but would be advertised on the village website and on the notice board.

The meeting closed at 8.40pm.

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Signed as an accurate record:

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Chairman

Date

**BISHOPSTONE PARISH COUNCIL  
PARISH COUNCIL MEETING  
Thursday 12<sup>th</sup> July 2018  
ACTION PLAN**

<b>WHAT ACTION</b>	<b>BY WHOM</b>	<b>COMPLETED</b> ✓
Arrangements for erecting new fence on west side of Recreation Field to be cleared with Mr A Draper.	MRA	
Wiltshire Council to be requested to carry out Metro Count in four locations on village roads.	MRA	
Report response from Gurston Down.	JG/MRA	
Send report on vandalism and anti-social behavior in the village to the CPT.	MRA	
Obtain quotations for work to re-establish water and waste disposal arrangements for the pavilion site, and for the provision of an electrical supply.	MRA	