

**BISHOPSTONE PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
Held in the Village Hall, Bishopstone
Thursday 12th July 2012 at 8.00 pm.**

MINUTES

Present : Parish Councillors : Major JHS Thompson (JHST) (Chairman)
Mrs L Williams (LHW), Vice Chairman
N T Barter (NTB)
A Thorne (AJT)
G Brutton (GRB)

Parish Clerk: M R Ash (MRA)

Also present: Mrs S Cooke
Mr N Mead

1. Apologies for absence

The Chairman announced that Councillor Ted Draper had tendered his resignation from the Council. Cllr Draper felt it was time for him to retire after many years on Bishopstone Parsh Council and Salisbury District Council. JHST said that he was sorry to see Cllr Draper go and the Council would miss his wise advice and weighty contributions to discussions. It was agreed that the Chairman would write an appreciation for STaB. JHST proposed a vote of thanks for all that Cllr Draper had done for the village. This was seconded by Cllr Brutton and passed unanimously.

As a full council election will be held in May 2013 it was considered unlikely that Wiltshire Council would be prepared to run a by-election now. It was agreed that as there was, otherwise, a full complement of Councillors it would be possible to hold the vacancy until next May.

Cllr Jose Green was attending another meeting and offered apologies if she was unable to get away in time.

2. Declarations of interest

There were no additional declarations of interest in items on the agenda.

3. Approve Minutes of the Meeting on 10th May 2012.

AJT proposed that the minutes of the meeting held on 10th May 2012 be approved. This was seconded by GRB. The minutes were agreed.

4. Matters Arising from the Minutes, including Action Plan.

A number of matters arising are covered by later agenda items. Completed Action Points are as noted in the list attached to these minutes. Other matters are on-going.

MRA reported that work on the village "Welcome Pack" had been completed and he showed a copy to the meeting. This will be distributed to all new residents of the village.

MRA reported that the landowner had agreed to the replacement of the stile at the Church Lane end of the Picnic Field. It was agreed that LHW would talk to the Youth Leisure Credits Team about a replacement.

5. Public Question Time.

Nick Mead said that whilst everyone appreciated the celebrations held in the village to mark the Queen's Jubilee our village had not marked the occasion with a memento for the children. Other villages had produced mugs etc. It was pointed out that it was still Jubilee year and something could still be done. It was agreed that LHW would investigate options and report to the September meeting.

6. Report form PC P Yung

PC Yung said that there was continuing uncertainty as to the implications of job cuts and property rationalization in the Wiltshire force. He hoped that the station in Wilton would be maintained but he was unsure what the staffing levels would be. There was little to report as regards crime in our area. He continued to be grateful for the assistance given by the community and the e-mail system is working well.

7. Chairman's announcements

JHST said that he had received a letter from the Chalke Valley Sports Centre asking that the Council should commit to continuing to fund the centre, as in previous years. MRA said that the approved budget for 2012/13 provided for the same level of funding as in 2011/12. It was agreed that this was an appropriate level.

JHST said that there was little to report as regards the South West Wiltshire Area Board meeting that took place in Bishopstone Village Hall on 13 June. It was noted that only a small number of parishes had attended the meeting.

8. Parish Clerk's Report

MRA referred to paper BPC/05/12, previously circulated on Jubilee Expenditure. The total costs to be met by the Parish Council with regard to the Party in the Park was £743.00. This was £13 more than the total previously approved. The remaining payment was £200 in respect of the hire of the temporary toilets. JHST proposed that the additional funding be provided and the £200 payment be made. This was seconded by LHW and agreed.

The open village meeting to discuss whether to prepare a Parish Plan will be held on Monday 10th September at 7.30pm. A note about this will be put into the August STaB. There will be a speaker from Community First.

Wiltshire Council had offered the village a further 1 tonne salt bag for icy weather. This would be stored by AJT who will agree where it will be used with Wiltshire Council.

9. Bus Shelter Maintenance

Consideration was given to a report (BPC/06/12) prepared by Cllr Brutton on the

condition of the bus shelters in the village and maintenance work required. It was agreed that it was important to maintain the bus shelters in good order. JHST and GRB will meet to draw up a specification for the work required which can be used to invite tenders. The aim should be to employ local craftsmen.

10. Recreation Field

Paper BPC/07/12 raised a number of issues with regard to the use of the Recreation Field. After a short discussion it was agreed that:

- the Council would meet the costs of the Saturday morning football training for July (approx £200) and would meet the cost for August not met from parental contributions. The SWWAB were unable to provide support so the longer term funding position remained an issue. Other possible sources of funding would be investigated and the matter re-considered at the September meeting.
- it was agreed that Dinton U16 football team would use the football pitch for approximately 10 games in 2012/13. These games will be played on Sunday afternoons. In return they will make a donation to the Council of £150. This sum will be used to offset some of the cost of the Saturday morning sessions (above).
- the field had been used recently for the parking of cars for two private village events. There were concerns about possible damage if the ground was very wet. However, there was unlikely to be many requests of this sort and it was decided to treat each case on its merits depending on time of year, state of the ground etc. If such uses were allowed then a contribution should be sought to support maintenance of the field.
- there was no objection to the use of the far side of the field for an overnight camp for village parents and children, subject to no fires being lit. MRA should ascertain exactly what was proposed, supervision, toilet arrangements etc.
- a small sub-committee (JHST, AJT and MRA) would meet to discuss the issue of replacing the vandalized toilet block on the field.

11. Code of Conduct

Paper BPC/08/12 explained that under the Localism Act 2011 all councils had to adopt a new Code of Conduct for councillors and new complaints procedures. Wiltshire Council had adopted a new Code and had invited Parish Councils to adopt that code for their councillors. A new code for Bishopstone Parish Council had been circulated with the paper. AJT proposed that this be adopted. This proposal was seconded by NTB and agreed.

All members now had to re-register their interests with Wiltshire Council. This had to be done on-line. Councillors were free to do this for themselves or to provide their information to the Clerk for him to do it.

12. Planning Applications

MRA reported that he had responded to Wiltshire Council on the proposed garage

extension at Little Bridge House on the basis of the views expressed at previous meetings. Whilst a problem had occurred with the circulation of papers on this application, the system was sound and there was no need for change.

13. Questions or statements from Councillors and any further questions from members of the public.

LHW asked that Wiltshire Council (WC) be reminded of the urgent need to deal with the broken drain in Pitts Lane. WC had said this was on the list of future work but the recent heavy rain was causing problems for properties in the lane. It was agreed that MRA should write to WC on all outstanding works.

Date, location and time of next meeting

There being no further business the meeting was closed at 9.45pm. The next meeting will be on Thursday 13th September 2012 at 8.00pm in the Village Hall.

Signed as an accurate record:

.....

Chairman

.....

Date

**BISHOPSTONE PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 10th May 2012**

ACTION PLAN

WHAT ACTION	BY WHOM	COMPLETED ✓
Find replacement parts for post cappings on train in children's play area.	MRA/AJT	
Options for refurbishment of recreation ground toilet block to be identified for consideration.	JHST/AJT/MRA	
Discuss with Highways Dept/Parish Steward and landowner maintenance of land by bridge in Faulstone Lane.	MRA	
Bus shelters to be inspected to assess need for maintenance/repair.	GRB	✓
An article be prepared for publication in STaB in either June or July on the options for preparing a Parish Plan, or similar, for the village.	MRA	✓
Notice to be placed in August STaB re village meeting on a Parish Plan in September.		
A note about the Parish Council should be prepared for inclusion in the village "Welcome Pack".	MRA	✓
Wiltshire Council Rights of Way officer to be asked about the scope for rebuilding the stile at the Church Lane end of the Picnic Field footpath.	MRA	✓
Youth Leisure Credits Scheme to be contacted about replacement of the stile in Church Lane.	LHW	
Broadchalke Parish Council to be contacted to discuss the possibility of surfacing of the path from Crouchston to Stoke Farthing so that it could be used by school children as a cycle route.	LHW	
Options for a Jubilee commemorative gift for village children to be investigated.	LHW	
Use of salt for village side roads to be agreed with Wiltshire Council.	AJT	
Specification to be prepared for works to bus shelters.	JHST/GRB	
Sources of funding for Saturday football training to be investigated.	MRA	
Exact nature of proposed over night camp on Recreation Field to be established.	MRA	
All Councillors to re-register interests with Wiltshire Monitoring Officer.	All	

Wiltshire Council to be reminded about urgent need for works to drainage in Pitts Lane.	MRA	
---	-----	--